

## Lead Midwife for Education/ Head of Midwifery Job Description

<p><b>JOB TITLE:</b></p> <p>Lead Midwife for Education/Head of Midwifery</p> <p><b>LOCATION: Paragon</b></p> <p><b>REPORTING TO:</b> Assoc. Pro Vice Chancellor/Dean, College of Nursing Midwifery and Health Care</p>	<p><b>POST REF:</b></p> <p><b>FACULTY:</b> College of Nursing Midwifery and Health Care</p> <p><b>GRADE: 8</b></p>
<p><b>POSTS DIRECTLY SUPERVISED:</b></p> <p>Midwifery Academic staff, as agreed with the Associate Pro Vice Chancellor/Dean</p>	
<p><b>SUMMARY OF THE MAIN PURPOSE OF THE JOB</b></p> <ol style="list-style-type: none"> <li>1. To serve as a member of the College’s senior management team with a key role in the strategic and operational development of the College.</li> <li>2. To provide leadership and line management to the midwifery team.</li> <li>3. To represent the College and the University in the wider community.</li> <li>4. To fulfil the NMC Statutory requirements of the appointment of a Lead Midwife for Education</li> </ol>	
<p><b>DUTIES AND RESPONSIBILITIES</b></p> <ol style="list-style-type: none"> <li>1. To fulfil the requirements of the NMC statutory role as Lead Midwife for Education: <ul style="list-style-type: none"> <li><i>“The Lead Midwife for Education shall lead the development, delivery and management of the midwifery programmes of education provided by the approved educational institution ensuring that they comply with the standards established NMC. (NMC 2009).</i></li> </ul> </li> </ol> <p><b>The Lead Midwife for Education will:</b></p> <ol style="list-style-type: none"> <li>a. Lead on the internal systems that inform the quality assurance processes of midwifery education programmes</li> <li>b. Lead on the external processes of quality assurance of the midwifery programmes ensuring that they meet NMC requirements.</li> <li>c. Attend relevant external professional meetings and liaise with the NMC, RCM, Regional Midwives, LME group, Heads of Midwifery Leadership group, the RCM Education Advisory group and collaborate with maternity services, service users and user groups in all matters that affect midwifery education</li> <li>d. Provide professional input, at strategic and operational levels within the approved educational institution, to ensure the NMC’s requirements are met.</li> <li>e. Work at a strategic level with Director’s/Heads of Midwifery, Local Regional Midwifery Officers, Professional Midwifery Advocates and purchasers of education provision in all matters that affect midwifery education.</li> </ol>	

- f. To lead the development of their subject and the subject team, in collaboration with the strategic development of the College
- g. To ensure that the importance of the student experience is made explicit in all developments and provision, whilst monitoring the student experience to ensure this is being delivered effectively.
- h. To act as the 'champion' for the subject group, ensuring that new opportunities are sought and developed.
- i. To oversee recruitment and selection to the midwifery courses, seeking new business and placements
- j. To maintain currency on the policies and changes (national, professional and University wide) which effect the subject area.
- k. To undertake an appropriate level of regular teaching and research, as agreed with the Assoc VC/Dean.
- l. To undertake subject quality-related activities to meet the strategic direction of the College.

**As Head of Midwifery:**

1. To motivate, guide and line manage, through effective target setting and monitoring, the staff who report direct to them.
2. To report on the development of research and scholarly activity in their area, as part of a strategic plan for staff development and succession planning, and to manage a programme of staff deployment and development.
3. To facilitate a supportive, inclusive and innovative approach to teamwork, providing opportunities for effective problem solving and creativity.
4. To support and advise the College Executive, as necessary, and to be a pro-active member of the appropriate Subject Group, enabling the College to achieve its current and longer term targets and aspirations.
5. To promote a culture of inclusivity, in which individuals and their contributions are respected and valued.
6. To maintain personal academic standing through scholarly activity, research, consultancy and publication.
7. To understand the consequences for staff and students of discrimination and to demonstrate personal commitment to the promotion of equality and diversity throughout the Faculty.

**HEALTH AND SAFETY:**

Employees must be aware of the responsibilities placed on them under the Health and Safety at Work Act 1974, to ensure that the agreed safety procedures are carried out to maintain a safe environment for students, employees and visitors.

**DIVERSITY:**

UWL has an equal opportunities policy and it is the responsibility of every employee to comply with the detail and spirit of the policy.

## PERSON SPECIFICATION

<i><b>CHARACTERISTICS</b></i>	<i><b>ESSENTIAL</b></i>	<i><b>DESIRABLE</b></i>
<b>Qualifications:</b>	<p>Masters level</p> <p>HEA Fellow or Senior Fellow</p> <p>Current relevant registration with NMC</p> <p>NMC-recorded teaching qualification</p>	<p>PhD</p> <p>Evidence of recent research publications</p> <p>Have undertaken a Baby Friendly Initiative course and had experience in BFI accreditation in either clinical practice or a university setting.</p>
<b>Experience:</b>	<p>Experience in pre and post registration module and course development.</p> <p>Evidence of leadership of programme teams.</p> <p>Evidence of scholarship in the form of recent publications or papers in press.</p> <p>Evidence of effective working relationships with the NHS/Independent sector and with service users.</p> <p>Up-to-date knowledge of recent developments in the area of midwifery education and clinical practice.</p> <p>Excellent communication and negotiation skills.</p>	
<b>Specific Skills</b>	<p>Excellent communication and negotiating skills</p> <p>Evidence of operational and strategic leadership</p>	<p>Ability to initiate /undertake research and/or scholarly activity in midwifery practice.</p>

	<p>Extensive experience of curriculum planning and programme development and management.</p> <p>Ability and willingness to lead and contribute to teaching teams.</p> <p>Ability to teach on undergraduate and post-graduate courses in midwifery.</p> <p>Work closely with the NHS and the private and independent sector in developing the programme to reflect health and social care environment and forward-looking educational practice</p>	
<b>General Skills:</b>	<p>Team working.</p> <p>High degree of written and oral fluency.</p> <p>Ability to work autonomously</p> <p>Ability to motivate, organise and manage staff</p>	
<b>Personal Qualities:</b>	<p>Ability to work as a member of a team to instil shared goals in others.</p>	

**Essential Criteria** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

**Desirable Criteria** are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.